



5:04 P.M. – Mr. Ralls called the Meeting to Order

Present: Mike Ralls, Vice-Chairman, Linda Lambert, May Paquette, Jim Forance, Mark Morowski, Donna Douglas and Recording Secretary Shannon Rowe

Absent: Bill Zielinski and Denise Huard

Approval of Minutes

Motion made by Mrs. Paquette to Approve the Minutes of September 10, 2024. Motion seconded by Ms. Lambert. Motion passed unanimously.

Agenda Items

Review and Approve Treasurer's Report

The Treasurer's report was reviewed by the Committee, which was printed on September 12, 2025, with an account balance of \$8,980.66.

Motion made by Mr. Forance to Accept the Treasurer's Report with an Account Balance of \$8,980.66. Motion seconded by Mr. Morowski. Motion passed unanimously.

Expenditure of the Balance of Money in the VMP Concession Stand Account

Mr. Ralls stated that after a discussion between Ms. Rowe and the Town's Finance Director, it was approved to transfer the VMP Concession Stand Account balance to the Department of Public Works (DPW) and the DPW could create the purchase orders for the tables, etc.

Mr. Ralls stated that Mrs. Paquette and he met with Ed Patenaude, Director of Public Works, at the Park to see where the three tables and one handicap table could be placed.

Mrs. Paquette stated that she checked with the table vendor, and they agreed to stay with the original quote until the end of September 2025.

Mr. Ralls stated that Mr. Patenaude asked if the Committee would be willing to help pay for some on the concrete slabs and refresh some of the signage at the Park.

Motion made by Mr. Forance to transfer the VMP Concession Stand Account Balance of \$8,980.66, plus any future interest, to the Department of Public Works to be used at Veteran's Memorial Park for the following purposes voted on by the Committee. Motion seconded by Ms. Douglas. Motion passed unanimously.

Motion made by Mrs. Paquette to Amend the Previous Motion of September 10, 2024, to add (1) handicap table with (3) child size tables, per the quote of Premier Park and Play, totaling \$6,057.00. Motion seconded by Ms. Lambert. Motion passed unanimously.

Motion made by Mr. Forance to Spend \$2,750.00 on (5) concrete slabs from Shea Concrete at Veteran's Memorial Park and that the remainder of the balance be used by the Department of Public Works for Veteran's Memorial Park. Motion seconded by Ms. Lambert. Motion passed unanimously.

Future Activities of the VMP Concession Stand Committee

Motion made by Mr. Forance to Request that the Board of Selectmen Dissolve the Veteran's Memorial Park Concession Stand Committee as it has Served its Purpose. Motion seconded by Mr. Ralls. Motion passed unanimously.

Adjournment

A motion was made by Mr. Forance to Adjourn the Meeting. The Motion was seconded by Ms. Lambert. Motion passed unanimously.

Mr. Ralls adjourned the meeting at 5:33 p.m.